



ISO 9001-2008 CERTIFIED INSTITUTION

## S.D.P. College For Women

RE-ACCREDITED A GRADE BY NAAC

Behind Fort (G.T.Road, Near Power House)

Daresi Road, LUDHIANA - 141 008.

New Additional Site : Vill. KHAWAJKE-MANGAT

Rahon Road, Ludhiana.

Email : sdpcollegeldh@yahoo.co.in

Web site : www.sdpcollege.com

Ref: - SDP/C/2019/

Dated: 28<sup>th</sup> March, 2019.

To

All the Hon'ble Members of I.Q.A.C.  
S. D. P. College for Women,  
Ludhiana.

Respected Sir/Madam,

A meeting of the members of I.Q.A.C. will be held on 5<sup>th</sup> April, 2019 at 1:00 P.M. under the Chairmanship of Mrs. Manju Bhashinee, Officiating Principal, S. D. P. College for Women, Ludhiana. The following Agenda will be discussed:-

1. To confirm the proceedings of the last meeting.
2. To prepare Academic/Co-Academic Calendars for the year 2019-20.
3. To discuss activities proposed/done in village Noorwala.
4. To discuss proposed measures for Admission Promotion/Hostel facility for blind students.
5. To consider Data Validation/SSS (Student Satisfaction Survey) for NAAC.
6. To prepare Action Plan for the year 2019-20.

Kindly attend the same and oblige.

Thanking you,

Yours truly,

Coordinator IQAC

Principal

A Post Graduate, Multi-Faculty Institution, Affiliated to Panjab University, Chandigarh.  
Telephone No's. 0161-2741830, 2743992, Fax : 2742672

Dated: 5<sup>th</sup> April, 2019

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Time: 1-00 p.m.

A Meeting of IQAC is held today on 5-4-2019 (FRIDAY) under the chairmanship of Mrs Manju Bhashinee, Officiating Principal S.D.P. College for Women, Ludhiana on the college campus (Managing Committee Hall). The following members are present: -

- 1 Mrs MANJU BHASHINEE  
Offg. Principal  
MJBhas  
5/4/19
- 2 SHRI H.K. CHUGH General Secretary  
H.K. Chugh
- 3 Dr (Mrs) GEETA BHANDARI  
Coordinator  
G.Bhandari
- 4 Dr S.M. SHARMA  
S.M. Sharma  
5/4/19
- 5 SH LEKH RAJ ARORA  
Lekh Raj Arora
- 6 DR SANDIV BINDRA  
Sandiv Bindra  
5/4/19
- 7 SH JASYIR CHAUHAN  
Jasyir Chauhan
- 8 MRS S. VERMA, Director  
S. Verma
- 9 MRS NEEL KAMAL  
Neel Kamal  
Samir Kaur
- 10 Mrs SAMINDER  
Saminder
- 11 Mrs MONIKA MITTAL  
Monika Mittal  
Esha Gupta  
5/4/19
- 12 MS. ESHA GUPTA  
Esha Gupta  
5/4/19
- 13 Ms DOLLY, Student Rep. <sup>Head</sup> Girl  
Dolly
- 14 Ms Poonam, Student Rep. <sup>Deputy</sup> Head Girl  
Poonam

- 1) Minutes of the last meeting were read and confirmed by the members unanimously.
2. The Principal proposed in the House that Academic and Co-Academic Calendars for 2019-20 may be prepared well in advance before the commencement of the new session. To prepare the Academic and Co-Academic Calendars Dr Geeta Bhandari, IQAC Incharge

has been deputed to submit the comprehensive report of Academic/Co-Academic activities to be organized/arranged during the session 2019-20 and there after it will be submitted for approval of the Managing Committee. Dr Greta Bhandari assured that she would submit the Calendars in advance and submit for approval. Resolved unanimously.

3. Dr Greta Bhandari, Incharge IQAC reported the House that as per previous meeting various activities were organized in the Village Noorwala through N.S.S. Volunteers. Various awareness camps were organized with the help of Sangh of the Village. Tree plantation drive was also organized. The girls of the village were motivated for higher education and their active participation in the welfare of the society and in their families in future also. The activities will be continued in the Village for mass awareness on social issues. Resolved unanimously.

4. a) The Principal reported the members that to promote admission in the College, she has formed teams of lecturers to visit

The feeding sheets, banners posters pamphlets etc are being placed at the suitable places for admission promotion. She assured the members that every possible step will be adopted for the admission promotion. Resolved unanimously.

b) The Principal proposed the House that Hostel facility for blind students may be arranged in the College. The members requested the Principal to prepare the comprehensive plan for the proposal and thereafter the management will decide keeping in view all the factors involved. Resolved unanimously.

5) The IDAC Incharge proposed to the members that as per NAAC guidelines a proforma for student satisfaction survey may be got printed so that a comprehensive report from the students could be collected. The House agreed to the proposal and requested the Principal to expedite the process of printing of this proforma. Resolved unanimously.

c) The IQAC Incharge informed the House that as per NAAC guidelines, Action Plan for the year 2019-20 is to be prepared. Being a coordinator, she offered voluntarily that she would prepare the Action Plan with the help of concerned officials and will submit for approval in the next meeting. The Principal assured to extend all possible cooperation to get it prepared.

The meeting ended with thanks to the Chair.